

HANOVER TOWNSHIP PARK DISTRICT

MINUTES

JULY 12, 2018

1. Call to order by Kristy at 7pm.
2. Roll call of commissioners-Kristy, Al, Deb, Nellie, Mike, Shari, JoAnn-present.
3. Secretary's report-Motion by Al to approve. Second by Shari. Motion carried.
4. Treasurer's report-Motion by Nellie to approve. Second by Shari. Motion carried.
5. Audience presentations-Note from Crystal Geerts requesting the gym be open for football equipment distribution on July 19th from 5-8pm. We will do so.
6. Building and grounds maintenance
 - a. Additional camera was installed in small gym.
 - b. Larry Bell plaque was hung in small gym.
 - c. Air conditioning in SRC-Motion by Al to purchase 10,000 BTU unit from Home Depot or comparable unit from another source. Second by Nellie. Motion carried. Nellie has talked to Don Carlson regarding installation.
 - d. Locks for office-Motion by JoAnn to change locks on office doors and the room the township will be using. Second by Mike. Motion carried. Nellie will call locksmith.
 - e. Dumpster-Motion by JoAnn to rent dumpster in October. Second by Shari. Motion carried.
7. Room Requests
 - a. Township office-Motion by Shari to request monthly donation of \$125 from Township and Jeanne Ohms beginning September 1, 2018 and that Township is responsible for installation of any needed internet/telephone lines and their monthly fees. Second by JoAnn. Motion carried. JoAnn will send Janice a letter informing them of this decision and that they are free to move in before September 1st. The

- letter will also state we will review the agreement in one year and that we suggest they purchase renter's insurance. JoAnn will also notify Jeanne by mail of the increase.
- b. B. JDCF-Request that they be able to use the kitchen and cafeteria for a catered lunch as well as the big gym on November 3rd. Motion by Al to require donation of \$200. Second by Nellie. Motion carried. They are also made aware of the limited amount of chairs we have available and that they must assist in laying the tarps the day before.
 - c. National Night Out-Mike asked for use of the parking lot on August 7th in the evening for a community building activity (basically a cookout for the community). In case of rain they would like use of cafeteria. Motion by JoAnn to approve. Second by Al. Motion carried.
8. Old Business
- a. Insurance update-still waiting.
 - b. Larry Bell plaque installed in small gym.
 - c. Software program-Shari purchased and will be installing it. Shari also stated all financial records from 2004 forward have been copied, filed and digitized and on two computers. Thank you Shari.
 - d. 24/7-Discussion was held on current usage. We will add a reminder to August 1st letter regarding age requirement of Fitness rooms and gyms.
9. New Business
- a. 24/7 cards-Motion by Shari to purchase more cards. Second by Al. Motion carried.
 - b. Election of officers-Mike, President. Nellie-Vice President, JoAnn-Secretary, Shari-Treasurer. All accepted their respective positions.
 - c. Other New Business
 - 1. Shari received communication from Elkay offering a donation of an outdoor water fountain. There was no interest by the board.
 - 2. JoAnn attended Village meeting and requested a No Parking Zone in front of the double doors to the big gym. This requires an ordinance. JoAnn will draw a map per their request and submit it to the Village for placement on the August agenda. She also reminded them of

their agreement last summer to install spotlights on the Park District sign.

10. Motion to adjourn by Mike. Second by Al. Motion carried.

Respectfully submitted,

JoAnn Nolan, Secretary